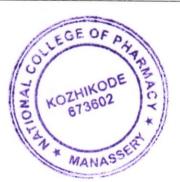


| Criterion 5 | Student support and progression |
|--------------------|---------------------------------|
| Key Indicator: 5.1 | Student support |

| Metric | Parameter | |
|--------|---|--|
| 5.1.4 | The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases | |
| | 5. Annual report of the committee monitoring the activities and number of grievances redressed to prove timely redressal of the grievances. | |



PRINCIPAL
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Manassery, Kozhikode



TO WHOMSOEVER IT MAY CONCERN

This is to certify that the information given in the attached documents are verified by me and is true to the best of my knowledge.

Dr.Sujith Varma.K Principal

National College of Pharmacy

Manassery, Mukkam, Kozhikode

KOZHIKODE

National College of Pharmacy Manassery, Kozhikode



18-09-2023

DECLARATION

This is to certify that there is no complaint received against Ragging and Sexual harassment for the academic years 2018-2019, 2019-2020, 2020-2021, 2021-2022, 2022-2023.



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Kozhikode

Manassery, Kozhikode

3. GRIEVANCE REDRESSAL COMMITTEE

The National College of Pharmacy's Grievance Redressal Cell makes an effort to handle students' legitimate concerns and issues, no matter what they may be. The only purpose of the Grievance Redressal Cell's formation is to address any immediate issues that students may have. Students are completely allowed to make complaints about their academic or personal experiences. Students are urged to use the comment boxes located around campus to voice good ideas and complaints. Students are asked to remember that filing a complaint is significant, therefore they must exercise this power responsibly. The college also promises students that any complaints would be handled sensitively and in confidence once they are submitted.

This cell is responsible for upholding a fair, impartial, and consistent system for resolving the numerous problems that students may encounter to maintain complete secrecy so that students can approach the Grievance Redressal Cell without being concerned about any retaliatory action. The cell holds regular meetings and takes action to address the complaint.





The following grievances were received and appropriate actions were taken for the last five years.

| MINOR GRIEVANCES RECEIVED | ACTION TAKEN |
|--|--|
| 2022-2023 | |
| Sufficient fan in class room | provided more fans to each the class |
| lock of girls toilet is not proper | fixed a new lock to toilet |
| WIFI speed related complaints | WIFI speed enhanced |
| College bus timing related complaints among hostellers | bus timing schedule provided for each hostellers for each month |
| | |
| 2021-2022 | |
| insufficient bench in class room | provided more benches to each the class |
| cooler is not sufficient in examination hall block | fixed a new cooler |
| Water related complaints (water tank cleaning) | water tank cleaned in a proper way |
| 2020-2021 | |
| Reschedule after- noon session from two hours to one hour | Rescheduled afternoon session from 2:00 PM to 3:00 PM. |
| • Fee concession due to Covid 19 | Duration to pay course fee is increased due to Covid 19 |
| Due to Lack of network, continuity of online class will be difficult | Teachers recorded their classes and uploaded in YouTube, link of the same provided in Google classroom |
| 2019-2020 | |
| Hostel food related complaints | food menu changed |
| Students were getting over stressed oue to academics | Music and Dance classes were arranged once in a week |

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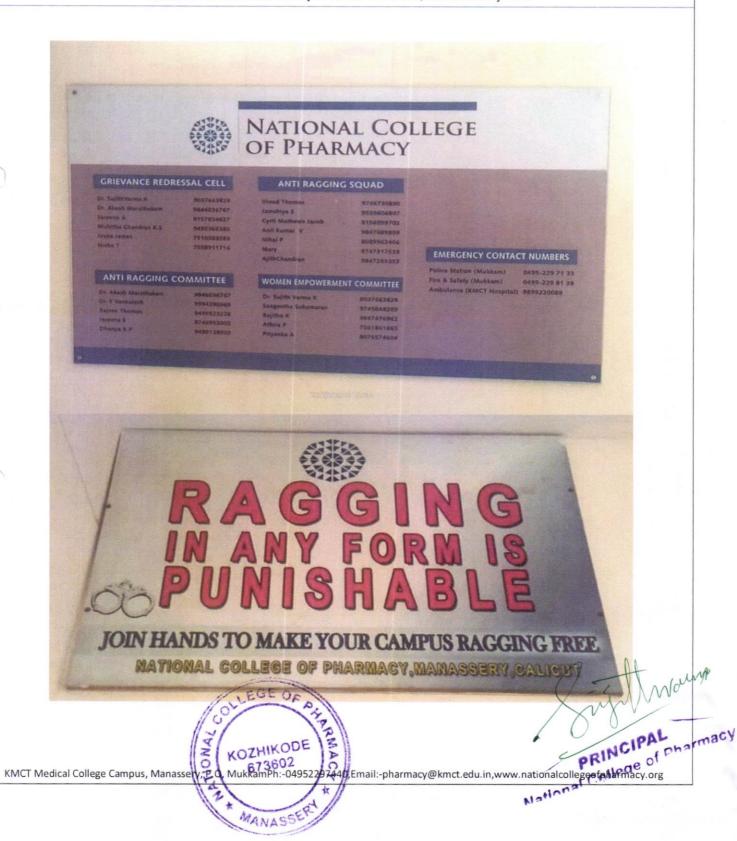


| | mentor mentee system was established |
|---|---|
| Loss of focus on academics | Series of scheduled class test were conducted Psychological support provided |
| Proper prayer room facility related complaints | Provided Prayer room with all facility |
| 2018-2019 | |
| More Library books specific to the subjects taught need to be made available at the library | More books on each subject were bought and made available. |
| Insufficient Study tables at hostel | Tables were provided |
| Students Vehicle Parking is insufficient. | Students parking space arranged at back of the college |
| Common room/sick for both genders | Provided common/sick room for both genders with all facility |



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Manassery, Koznikode

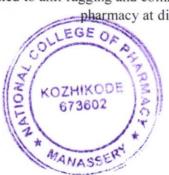








Display board related to anti-ragging and committee members placed inside of national college pharmacy at different locations.



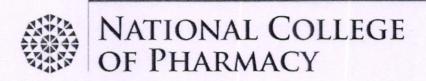
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| Metric | Parameter | |
|--------|---|--|
| 5.1.4 | The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases | |
| | 5. Annual report of the committee monitoring the activities and number of grievances redressed to prove timely redressal of the grievances. | |
| | Students Grievance redressal committee meeting | |



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Manassery, Kozhikode



CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 08/06/2023 at 11 am at Seminar Hall. Your presence is expected

Thank You

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05/06/2023

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National College of Pharmac) Manassery, Kozhikode

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ational College of Pharmacy
Manassery, Kozhikode

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KOZHIKODE 673602



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 10 | Time: 11am to 12 pm |
|--|---------------------|
| Date:08/06/2023 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|-----------------------|----------|-----------|
| NO. | | | | |
| 1 | Mrs. Jereena E | Associate Professor | Chairman | K |
| 2 | Dr. Akash | Professor &HOD | Member | 2 |
| | Marathakam | Chemistry | | (003 |
| 3 | Mrs. Sareena A | Assistant Professor | Member | |
| 4. | Mrs. Nishitha | Associate Professor | Member | 000 |
| | Chandran | | | () Vine |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | St. |
| 6. | Mrs. Nisha | Lab technician | Member | QUE 14 |

MEETING AGENDA

Discussion on the various complaints that were received from the studentsare

- · No sufficient fan in class room
- Lock of girls toilet is not proper

DISCUSSION

Necessary action taken related to complaints are

Decided to increase number of fans

Decided to fix a new lock and cross check all the necessaries provided in toilet are in

good condition

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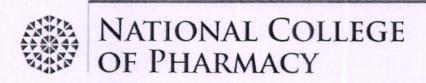
CONCLUSION

| SL | CATEGORIES OF | COM | PLIANTS | NECESSARY |
|----|-------------------------------------|---------------|------------------------------------|--|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | ACTION TAKEN |
| 1 | | 01/06/2023 | lock of girls toilet is not proper | decided to fix a new lock |
| 2 | Infrastructure and facility related | 04/12/2022 | no sufficient fan in class room | decided to increase number of fans in the class |



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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 10/11/2022 at 11 am at Seminar Hall. Your presence is expected

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National College of Pharmacy 05/11/2022 Manassery, Kozhikodo

National College of Pharmacy Manassery, Kozhikode



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee | Time: 11am to 12 pm |
|---|---------------------|
| meeting, No 09 | - |
| Date: 10/11/2022 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|-----------------------|----------|-----------|
| NO. | | | | |
| 1 | Mrs. Jereena E | Associate Professor | Chairman | 18 |
| 2 | Dr. Akash | Professor &HOD | Member | 129 |
| | Marathakam | Chemistry | | 200 |
| 3 | Mrs. Sareena A | Assistant Professor | Member | |
| 4. | Mrs. Nishitha | Associate Professor | Member | 00100 |
| | Chandran | | | Nuc |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | RY O |
| 6. | Mrs. Nisha | Lab technician | Member | 548/19 |

MEETING AGENDA

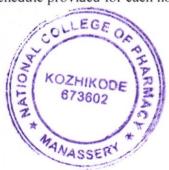
Discussion on the various complaints that were received from the students are

- WIFI speed related complaints
- College bus timing related complaints among hostelers

DISCUSSION

Necessary action taken related to complaints are

- WIFI speed enhanced
- Bus timing schedule provided for each hostellers for each month



National College Koznikode

National College Koznikode

National College Koznikode



CONCLUSION

| SL | CATEGORIES OF | COMPLIANTS | | NECESSARY |
|----|--------------------|---------------|--------------------|-------------------|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | ACTION |
| | | | li li | TAKEN |
| 1 | | 01/11/2022 | WIFI speed related | WIFI speed |
| | I. C | | complaints | enhanced |
| 2 | Infrastructure and | 14/12/2022 | College bus timing | Bus timing |
| | facility related | | related complaints | schedule |
| | | | among hostellers | provided for each |
| | | | | hostellers for |
| | | | | each month |



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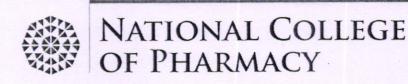
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Manassery, Kozhikode

Manassery, Kozhikode



CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 22/06/2022 at 11 am at Seminar Hall. Your presence is expected

Thank You

18/06/2022

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National College of Pharmacy Manassery, Kozhikode





Manassery, Koznikode



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 8 | Time: 11am to 12 pm | |
|---|---------------------|--|
| Date:22/06/2022 | Venue: Seminar Hall | |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|-----------------------|----------|-----------|
| NO. | | | | * |
| 1 | Mrs. Jereena E | Associate Professor | Chairman | N. A. |
| 2 | Dr. Akash | Professor &HOD | Member | PL |
| | Marathakam | Chemistry | | da |
| 3 | Mrs. Sareena A | Assistant Professor | Member | |
| 4. | Mrs. Nishitha | Associate Professor | Member | 00.00 |
| | Chandran | | | Out. |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | AX. |
| 6. | Mrs. Nisha | Lab technician | Member | OFTER |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- Fan and light is not working in class rooms
- · Lock of girls toilet is not proper

DISCUSSION

Necessary action taken related to complaints are

Decided to make all fans and light in working condition

• Decided to fix a new lock and cross check all the necessaries provided in toilet are in

good condition

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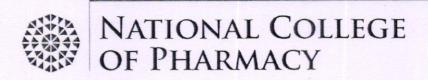


CONCLUSION

| SL | CATEGORIES OF | COMPLIANTS | | NECESSARY | |
|----|-------------------------------------|---------------|---|--|--|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | ACTION | |
| 1 | | 15/06/2022 | lock of girls toilet is | TAKEN fixed a new lock | |
| | | 10,00,2022 | not proper | Tixed a fiew lock | |
| 2 | Infrastructure and facility related | 19/06/2022 | Fan and light is not working in class rooms | Made fans and light in working condition | |
| | | | | | |

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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 15/11/2021 at 11 am at Seminar Hall. Your presence is expected

PRINCIPAL National College of Pharmacy 12/11/2021

Manessery, Kozhikode

NATION

National College of Pharmacy Manassery, Kozhikode

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MANASS



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 7 | Time: 11am to 12 pm |
|---|---------------------|
| Date:15/11/2021 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|--------------------------|----------|-----------|
| NO. | | | | |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | NE |
| 2 | Dr. Akash | Professor &HOD | Member | 181 |
| | Marathakam | Pharmaceutical Chemistry | | Da |
| 3 | Mrs. Sareena A | Assistant Professor | Member | |
| 4. | Mrs. Nishitha | Associate Professor | Member | 70(1) |
| | Chandran | | | ()VIII 3 |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | P |
| 6. | Mrs. Nisha | Lab technician | Member | OFFICE |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- Insufficient bench in class room
- · Cooler is not sufficient in examination hall block

DISCUSSION

Necessary action taken related to complaints are

- Decided to provide more benches to each the class
- Decided to fix a new cooler

National College of Pharmacy
Manassery, Kozhikode

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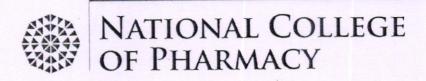


CONCLUSION

| SL | CATEGORIES OF | COM | COMPLIANTS | |
|----|-------------------------------------|---------------|--|---|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | ACTION TAKEN |
| 1 | Infrastructure and facility related | 10/11/2021 | Insufficient bench in class room | provided more benches to each the class |
| 2 | | 05/07/2021 | Cooler is not sufficient in examination hall block | fixed a new cooler |



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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 25/06/2021 at 11 am at Seminar Hall. Your presence is expected

Thank You

22/06/2021

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National College of Pharmacy Manassery, Kozhikode



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 6 | Time: 11am to 12 pm |
|---|---------------------|
| Date:25/06/2021 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|--------------------------|----------|-----------|
| NO. | | | | V |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | N |
| 2 | Dr. Akash | Professor &HOD | Member | AL |
| | Marathakam | Pharmaceutical Chemistry | | Sax |
| 3 | Mrs. Sareena A | Assistant Professor | Member | |
| 4. | Mrs. Nishitha | Associate Professor | Member | 20180 |
| | Chandran | | | Maria |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | 4 |
| 6. | Mrs. Nisha | Lab technician | Member | STOM |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- Water related complaints (water tank cleaning)
- · Hostel food related complaints

DISCUSSION

Necessary action taken related to complaints are

• Decided to clean Water tank in a proper way

Decided to covey with hostel committee and plan to change Food menu according to

students plan

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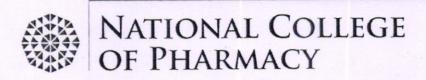


CONCLUSION

| SL | CATEGORIES OF | COMP | COMPLIANTS | |
|----|--------------------|---------------|--|--|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | ACTION TAKEN |
| 1 | Infrastructure and | 01/06/2021 | Water related complaints (water tank cleaning) | Water tank cleaned in a proper way |
| 2 | facility related | 10/03/2021 | Hostel food related complaints | Decided to discus with hostel committee to take necessary action about Food menu |



National College of Charmacy
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Manassery, Kozhikode



CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 19/08/2020 at 11 am at Seminar Hall. Your presence is expected

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17/08/2020

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National College of Pharmacy Manassery, Kozhikode

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National College of Pharmacy Manassery, Kozhikode



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 5 | Time: 11am to 12 pm |
|---|---------------------|
| Date: 19/08/2020 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|------------------|--------------------------|----------|-----------|
| NO. | | | | |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | R A |
| 2 | Dr. Akash | Professor & HOD | Member | |
| | Marathakam | Pharmaceutical Chemistry | | 1/2/201 |
| 3 | Dr. Sujith Varma | Professor& HOD | Member | In Moure |
| | | Pharmaceutics | | 160 |
| 4. | Mrs. Sareena A | Assistant Professor | Member | 00186 |
| 5. | Mrs. Jesna Davis | Office Superintendent | Member | f f |
| 6. | Mrs. Nisha | Lab technician | Member | OUTTON |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- Reschedule after- noon session from two hours to one hour
- Fee concession due to Covid 19
- Due to Lack of network, continuity of online class will be difficult

DISCUSSION

Necessary action taken related to complaints are

- Rescheduled afternoon session from 2:00 PM to 3:00 PM.
- Duration to pay course fee is increased due to covid 19

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Decided to recorded classes and upload in YouTube, link of the same provided in

Google classroom

National Cottege of Pharmac

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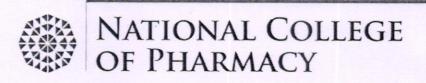


CONCLUSION

| SL | CATEGORIES OF | C | OMPLIANTS | NECESSARY |
|----|--------------------|------------|------------------------|-------------------------|
| NO | COMPLAINT | RECEIVED | DATAILS | ACTION TAKEN |
| | | DATE | | |
| 1 | | 10/06/2020 | Reschedule after- noon | Rescheduled afternoon |
| | | | session from two hours | session from 2:00 PM |
| | Infrastructure and | | to one hour | to 3:00 PM. |
| 2 | facility related | 15/07/2020 | Fee concession due to | Duration to pay course |
| | | | Covid 19 | fee is increased due to |
| | | | | covid 19 |
| | | 13/08/2020 | Due to Lack of | Decided to recorded |
| | | | network, continuity of | classes and upload in |
| | | | online class will be | YouTube, link of the |
| | 2.8 | | difficult | same provided in |
| | | | | Google classroom |



PRINCIPAL
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Manassery, Kozhikoda



CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 05/10/2019 at 11 am at Seminar Hall. Your presence is expected

Thank You

Principal 03/10/2019

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Manassery, Kozhikode

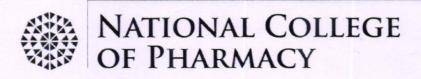
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Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 4 | Time: 11am to 12 pm |
|---|---------------------|
| Date: 05/10/2019 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|-----------------------|--------------------------|----------|-----------|
| NO. | | | | V. |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | |
| 2 | Dr. Akash | Professor &HOD | Member | 101 |
| | Marathakam | Pharmaceutical Chemistry | | dat |
| 3 | Dr. Sujith Varma K | Professor& HOD | Member | Cigil War |
| | | Pharmaceutics | | 2 A A |
| 4. | Mrs. Sareena A | Assistant Professor | Member | |
| 5. | Mrs. Jesna Davis Jame | Office Superintendent | Member | fy o |
| 6. | Mrs. Nisha | Lab technician | Member | OFFIN |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

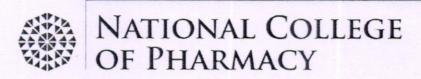
- Hostel food related complaints
- Students were getting over stressed due to academics

DISCUSSION

Necessary action taken related to complaints are

- Decided to discuss with hostel committee to take necessary action about Food menu
- Decided to arrange Music and Dance classes, once in a week

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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 13/07/2019 at 11 am at Seminar Hall. Your presence is expected

Thank You

Principal

10/07/2019

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National College of Pharmacu

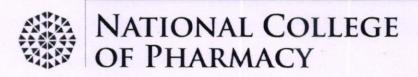
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Manassery, Kozhikode

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CONCLUSION

| SL | CATEGORIES OF | CO | COMPLIANTS NECESSARY ACTIO | | |
|----|-------------------------------------|------------------|--|--|--|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | TAKEN | |
| 1 | | 07/09/2019 | Hostel food related complaints | Decided to discuss with hostel committee to take necessary action about Food menu | |
| 2 | Infrastructure and facility related | 15/09/2019 | Students were getting over stressed due to academics | Music and Dance classes were arranged once in a week | |
| | | | | Mentor mentee system was established | |

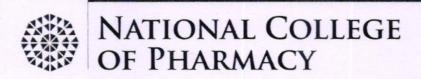
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Nanassery, Kozhikode

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Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 3 | Time: 11am to 12 pm |
|---|---------------------|
| Date: 13/07/2019 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|-------------------------|---|----------|------------|
| NO. | | 146 | | |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | 18 |
| 2 | Dr. Akash Marathakam | Professor &HOD Pharmaceutical Chemistry | Member | dal |
| 3 | Dr. Sujith Varma K | Professor& HOD Pharmaceutics | Member | Sign warmy |
| 4. | Mrs. Sareena A | Assistant Professor | Member | < 100° |
| 5. | Mrs. Jesna Davis Juny | Office Superintendent | Member | 78 |
| 6. | Mrs. Nisha | Lab technician | Member | attende |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

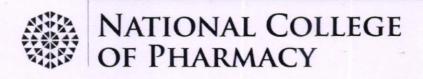
- Loss of focus on academics
- · Proper prayer room facility related complaints

DISCUSSION

Necessary action taken related to complaints are

- Series of scheduled class test were conducted, Psychological support provided
- · Decided Provide Prayer room with all facility

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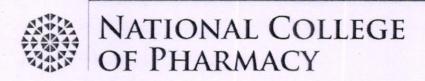


CONCLUSION

| SL | CATEGORIES OF | COMPLIANTS | | NECESSARY ACTION |
|----|-------------------------------------|---------------|--|---|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | TAKEN |
| 1 | Infrastructure and facility related | 14/04/2019 | Loss of focus on academics | Decided to conduct Series of scheduled class test Decided to provide Psychological support |
| 2 | , | 19/05/2019 | Proper prayer room facility related complaints | Decided Provide Prayer room with all facility |



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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 04/06/2018 at 11 am at Seminar Hall. Your presence is expected

Thank You

Principal

02/06/2018

National College of Pharmacy

Manassery, Kozhikode

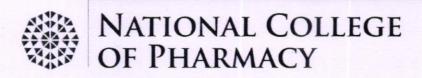
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PRINCIPAL

National College of Pharmacy Manassery, Kozhikode

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Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 2 | Time: 11am to 12 pm |
|---|---------------------|
| Date: 04/06/2018 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|-------------------------|---|----------|-----------|
| NO. | | 31 | | |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | 21 |
| 2 | Dr. Sujith Varma K | Professor& HOD Pharmaceutics | Member | Lightween |
| 3 | Mrs. Sareena Å | Assistant Professor | Member | |
| 4. | Dr. Akash Marathakam | Professor &HOD Pharmaceutical Chemistry | Member | |
| 5. | Mrs. Jesna Davis Jan | Office Superintendent | Member | Ph |
| 6. | Mrs. Nisha | Lab technician | Member | CHANA |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- More Library books specific to the subjects taught need to be made available at the library
- Insufficient Study tables at hostel

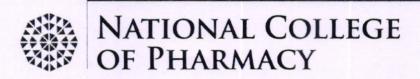
DISCUSSION

Necessary action taken related to complaints are

Decided to purchase more books of each subject, make it available.

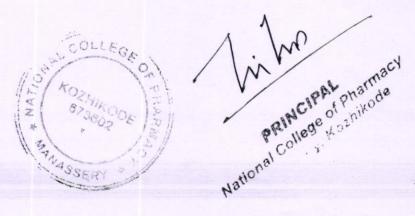
Properly conveyed with hostel committee for study Tables related complaints.

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CONCLUSION

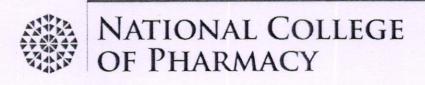
| SL | CATEGORIES OF | CO | MPLIANTS | NECESSARY ACTION |
|----|-------------------------------------|---------------|---|--|
| NO | COMPLAINT | RECEIVED DATE | DATAILS | TAKEN |
| 1 | Infrastructure and facility related | 04/04/2018 | More Library books specific to the subjects taught need to be made available at the library | Decided to purchase more books of each subject, make it available. |
| 2 | | 19/03/2018 | Insufficient Study tables at hostel | Properly conveyed with hostel committee for study Tables related complaints. |





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CIRCULAR

This is to inform you that Students Grievances redressal committee meeting is convened on 12/11/2018 at 11 am at Seminar Hall. Your presence is expected

Thank You

Principal

10/11/2018

PRINCIPAL

National College of Pharmacy

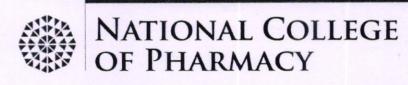
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CONCLUSION

| SL | CATEGORIES OF | CO | MPLIANTS | NECESSARY ACTION TAKEN | |
|----|--------------------|------------|-----------------------------------|--|--|
| NO | COMPLAINT | RECEIVED | DATAILS | | |
| | | DATE | | | |
| 1 | | 13/10/2018 | Students Vehicle | Decided to arrange | |
| | | | Parking is | Students parking space at | |
| | Infrastructure and | | insufficient. | back of the college | |
| 2 | facility related | 15/09/2018 | Common room/sick for both genders | Provided common/sick room for both genders with all facility | |

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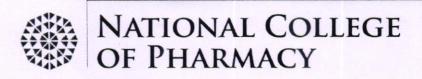
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Manassery, Kozhikode



Minutes of the meeting

| Name of Meeting: Students Grievance redressal committee meeting, No 1 | Time: 11am to 12 pm |
|---|---------------------|
| Date: 12/11/2018 | Venue: Seminar Hall |

DETAILS OF TEAM MEMBERS

| SL | NAME | DESIGNATION | POSITION | SIGNATURE |
|-----|-----------------------|------------------------------|----------|-----------|
| NO. | | 73 | | |
| 1 | Mrs. Jereena E | Assistant Professor | Chairman | |
| 2 | Dr. Sujith Varma K | Professor& HOD Pharmaceutics | Member | Sign were |
| 3 | Mrs. Sareena Å | Assistant Professor | Member | 8 J. |
| 4. | Dr. Akash | Professor &HOD | Member | drah |
| 4 | Marathakam | Pharmaceutical Chemistry | | 0.0 |
| 5. | Mrs. Jesna Davis Jame | Office Superintendent | Member | 196 |
| 6. | Mrs. Nisha | Lab technician | Member | 8 total |

MEETING AGENDA

Discussion on the various complaints that were received from the students are

- Students Vehicle Parking is insufficient.
- Common room/sick for both genders

DISCUSSION

Necessary action taken related to complaints are

Decided to arrange Students parking space at back of the college

Provided common/sick room for both genders with all facility

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